

PARAGUAY INVOICING REQUIREMENTS

Ericsson only makes valid original bill payments. If the requirements listed below are not met, payments may be delayed or the invoice may be rejected

INVOICING REQUIREMENTS

In order to guarantee the quality of the messages and that the payments will be made within the payment term, the invoices and the credit notes received must include the following information:

VENDOR INFORMATION:

- Vendor Name.
- Vendor Address.
- RUC, RFC or VAT number (RUC - 80017882-3).
- Telephone number contact person and email.

ERICSSON INFORMATION

- Invoicing Address and Ericsson`s Entity Name (Ericsson del Paraguay S.A.), according to how it appears in the Purchase Order
- Ericsson`s Purchase Orden Number (one invoice per purchase order).

CONTENT

- Word INVOICE o CRÉDIT
- Invoice Number (must be unique). For local Invoicing include valid official seal.

- Invoice`s date. (specify the format used).
- Currency. The same currency as stated in the purchase order must be used.
- If several withholdings and taxes are applied (VAT, withholding taxes), the tax rate will be specified for each taxable amount.
- Specification of the goods and services delivered or provided. The quantity of the items and the description of the purchase order must match what is stated on the invoice.
- Total amount before taxes and total amount that must be paid. Detail in number and letters.
- Include Payment Terms.
- In the case of credit notes, the invoice number that is apply must be specified (a credit note per invoice)
- Preprinted invoices: preprinter information (name, address, fiscal range of authorized invoices, VAT number).
- Unable to accept invoices with orthographic errors, amendments or deletions.

Postal Address (place where that the physical invoices send to process for payment)

ERICSSON DEL PARAGUAY S.A.

Avda. Mariscal Lopez 110. Edificio Torre de las Américas. Piso 11.

Asunción, Paraguay

Invoicing`s Address (in the invoice must be put the legal name and address of the Entity).

Introduce the correct name of the Company:

ERICSSON DEL PARAGUAY S.A.

In the invoice, must indicate the same address that figure in the Purchase Order.