

Driver and Vehicle Safety

STANDARD



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1 Introduction

This standard describes the minimum requirements whilst driving on Ericsson business to ensure that the Health and Safety aspects are properly managed.

2 Requirements

The following requirements shall apply:

- Never use hand held mobile phones whilst driving (unless for call to the emergency services). This includes but is not limited to SMS, video calls, voice, MMS and downloading of content whilst driving;
- Ensure that all vehicles are maintained according to manufacturers specifications and have a valid national security inspection certificate;
- Never load the vehicle above the manufacturer's maximum specified weight;
- Always wear seat belts and for motorbikes head protection;
- Vehicles shall be fitted with headrests in driver and all used passenger seats;
- Never exceed speed limits or travel at speeds which are dangerous for the type of road, vehicle or conditions;
- Never drive if medical conditions may impact on the driving;
- Never drive under the influence of alcohol or drugs, including medication drugs for which restrictions apply;
- Never drive excessive hours; stop for rest periods as required;
- Never exceed the national legal time limits for professional drivers;
- Only tow a trailer which is correctly locked onto the tow bar and attached with a safety chain/wire;



- Ensure driver training is undertaken for off-road users e.g. field workers: and
- The driver shall always have a valid driving license and insurance for the vehicle used.

3 Driving Management

3.1 Managing High-Risk Drivers

Drivers who are at high risk of vehicle accidents (e.g. high mileage, off-road etc) shall be identified where possible and if appropriate the provision of additional local driver training shall be undertaken.

If any individual has experienced a high number of minor accidents, additional local training shall be provided or other relevant actions taken to prevent further accidents.

In all other cases the driver shall be subject to disciplinary action which as a minimum may ban the driver from using vehicles on Ericsson business.

3.2 Vehicle-based radio coverage surveys

Where visual display screens are utilized for radio coverage surveys these shall be fitted within the front of vehicles and be positioned not to distract the driver. The displays shall be fitted with a “hood” or a privacy filter similar to those used on laptops for security purposes. The driver is prohibited from using or adjusting the survey equipment while the vehicle is in motion.

Radio survey vehicles must carry a fire extinguisher and suitable first aid kit.

3.3 Managing factors that can impair driving performance

Many factors can affect concentration and, by doing so, may increase the risk of an accident. As a minimum the following shall be adhered to.

3.3.1 In Vehicle Equipment

Office equipment, notebooks, multi-media equipment etc shall never be used by drivers whilst the vehicle is in motion.



Where there is a danger of driver distraction being caused by in-vehicle systems such as radio, navigation systems (route guidance) and congestion warning systems, the driver is prohibited from operating or adjusting any such system if it will distract the drivers attention while the vehicle is in motion.

3.3.2 In Vehicle Activity

In the absence of national law, any activity, which requires the driver to take their eyes off the road or drive with one hand for significant periods of time or cause distraction, is prohibited.

Note that the driver shall be in full control of the vehicle at all times.

3.4 Training

The training shall be provided as follows:

3.4.1 Induction Training

Induction training shall inform about the dangers of using mobile phones whilst driving. For those provided with a vehicle to use at work, training must ensure that the individual is familiar with the vehicle and its controls before it is used. Such training shall take place when the individual is first provided with a vehicle for which they have had no previous experience.

3.4.2 Driver Awareness Training

Formal awareness training shall be provided to all individuals for whom driving is a significant component of their role.

3.4.3 Improvement Training

Improvement training shall be provided to drivers that demonstrate, through their accident rate or through a local risk assessment that they are at greater risk of injury than others who are carrying out the same task. Through improvement training specific weaknesses that are contributing most to accidents should be identified and addressed.

4 Monitoring and Review

Adherence to this standard shall be monitored, and reviewed. Records shall be kept of:

- Incident Statistics;
- Insurance Claims Reports;



- License validation and status changes and
- Training.

5 Change information

Revision	Description
A	Initial release