

ERICSSON AB (BYE) YEMEN - INVOICING REQUIREMENTS

Ericsson only makes payments against valid original invoices. Not complying with the requirements below could result in a delay of payment or rejection of invoice.

INVOICE REQUIREMENTS

To ensure quality postings and on-time payment, invoices and credit notes received must have the following information:

SUPPLIER INFORMATION:

- Supplier Name
- Supplier Address
- Supplier's VAT registration number
- Supplier's telephone number, contact person and email address
- Bank information (must have SWIFT for USD and IBAN for EUR, Bank name, address and account number)

ERICSSON INFORMATION

- Ericsson legal entity and Invoice address as stated in the purchase order
- Ericsson purchase order number (one purchase order per invoice)
- Purchase Order number(PO), Goods receipt number (GRN) should be written on the invoice
- Attach the Purchase Order copy on the invoice

CONTENT INFORMATION

- The word INVOICE or CREDIT

- Invoice number (must be unique)
 - Invoice date (please specify the format used)
 - Currency, must be the same currency as stated in the Purchase Order
 - Specification of goods and services delivered; Line items and description in the purchase order should match the invoice
 - Total net amount
 - Tax amount. If multiple taxes (VAT/WHT) are applicable, the tax rate for every net amount should be specified
 - Total payable amount
 - For credit notes, invoice number being credited must be stated (one credit note per invoice)
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Mailing Address (Where the invoices will be send for payment processing)

Accounts Payable Ericsson AB (BYE)
Floor 14th Galleries n° 2, Downtown Jebel Ali Dubai
Po Box 7817, UAE

Invoicing Address (Company name and address that will be written on the invoice)

ERICSSON AB BRANCH OFFICE YEMEN (BYE)

Invoices & Payment status – Please send your updated Statement of Account to <https://www.ericsson.com/en/about-us/sourcing/supplier-and-partner-resources/invoicing-and-payments/invoicing-at-ericsson>