MONTENEGRO INVOICING REQUIREMENTS

Ericsson only makes payments against valid original invoices. Not complying with the requirements below could result in a delay of payment or rejection of invoice.

INVOICE REQUIREMENTS

To ensure quality postings and on-time payment, invoices and credit notes received must have the following information:

SUPPLIER INFORMATION:

- › Supplier Name
- › Supplier Address
- › Supplier's VAT registration number
- › Supplier's telephone number, contact person and email address
- › Bank information (must have SWIFT for USD and IBAN for EUR, Bank name, address and account number)

ERICSSON INFORMATION

- › Ericsson legal entity and Invoice address as stated in the purchase order
- › Ericsson TAX registration number
- › Ericsson purchase order number (one purchase order per invoice)

CONTENT INFORMATION

- › The word INVOICE or CREDIT
- › Invoice number (must be unique)
- › Invoice date (please specify the format used)
- › Currency, must be the same currency as stated in the Purchase Order
- › Specification of goods and services delivered; Line items and description in the purchase order should match the invoice
- › Total net amount
- › Tax amount. If multiple taxes (VAT/WHT) are applicable, the tax rate for every net amount should be specified
- › Total payable amount

› For credit notes, invoice number being credited must be stated (one credit note per invoice)
› Transaction date
› The invoices must be signed and stamped by the supplier

Mailing Address (Where the invoices will be send for payment processing)
ERICSSON D.O.O. ZA TELEKOMUNIKACIJE
6 VLADIMIRA POPOVICA
11070, BELGRADE
Serbia
Email: hajdana.gojkovic@ericsson.com

Invoicing Address (Company name and address that will be written on the invoice)
Please enter the correct Ericsson Company Name:
ERICSSON AB STOCKHOLM
BRANCH OF FOREIGN COMPANY-MONTENEGRO (BXM)
Bulevar Svetog Petra Cetinjskog 3,
81000, PODGORICA
Montenegro

Please ensure the address on the invoice is identical to the one stated in the Purchase Order